

**USS MISSOURI MEMORIAL ASSOCIATION****POSITION DESCRIPTION**

**Position Title:**        **Steel Preservation Assistant**

**Reports to:**            **Steel Preservation Lead Assistant**

**Department:**         **Engineering**

**Primary responsibilities:** Responsible for assisting the Steel Preservation Lead Assistant and leading by example the Steel Preservation Crew while enhancing the visitor experience and supporting restoration efforts through the painting, welding, fabrication, and maintenance of the ship and its public areas.

**Primary duties:**

1. Performs cleaning of internal spaces for routine and preventive maintenance or in preparation of restoration and preservation efforts
2. Assists and provides support of chipping, painting, grinding, welding, and prevention of corrosion of internal spaces for routine and preventive maintenance or in preparation of restoration
3. Assists with and provides support of chipping, painting, grinding, welding and prevention of corrosion of deck, external spaces, superstructure and hull of ship for routine and preventative maintenance or preparation of restoration
4. Performs cleaning of external spaces, hull, and superstructure for routine and preventive maintenance or in preparation of restoration and preservation efforts
5. Ensures that all assigned work is carried out as scheduled in timely manner and according to applicable safety and operational standards
6. Maintain Steel Preservation equipment in the proper condition by Performing Preventive Maintenance in accordance with Manufacture and Local Instructions.
7. Clean-up in support of industrial activities
8. Assist co-workers and other departments as directed by manager
9. Work in conjunction with volunteers on occasion

**Education, Experience and Skill requirements:** High school diploma or general education degree (GED); or one to three months related experience and/or training; or equivalent combination of education and experience.

Ability to read and comprehend simple instructions, short correspondence, memos, write simple correspondence, effectively present information in one-on-one and small group situations to customers, clients, and other employees of the organization.

Ability to add / subtract two digit numbers, to multiply / divide with 10's and 100's and perform these operations by using units of American money / weight measurement, volume, and distance.

Ability to apply common sense understanding to carry out instructions furnished in written, oral, or diagram form and to deal with problems involving several concrete variables in standardized situations.

The Steel Preservation Assistant must be able to converse with the general public in professional and courteous manner.

Driver's license (current) helpful

The employee must observe all safety regulations regarding the safe handling of hazmat materials.

**Working Conditions:** A Steel Preservation Assistant spends between 1/3- 2/3 of the time on the ship/pier-side in warm, humid conditions. Under 1/3 of the time is spent in humid/wet conditions and high places. A Steel Preservation Assistant may walk through parts of the battleship currently undergoing restoration with exposure to paint fumes, paint chips, and paint particles.

**Schedule:** FT- 40 hrs per week Monday-Friday, 6am-3pm or Sunday-Thursday, 9pm-6am, schedule dependent upon current projects

**Physical requirements:** A Steel Preservation Assistant spends over 2/3 of the time using hands to finger, handle, feel, reach with hands and arms, talking and/or hearing. 1/3 to 2/3 of the time is spent stooping, kneeling, crouching or crawling. Less than 1/3 of the time is spent sitting. The Steel Preservation Assistant may need to lift or move objects weighing as little as 10 pounds and no more than 50 pounds including tools and machinery. The job requires the ability to lift trash receptacles up and into a large dumpster. A Steel Preservation Assistant needs excellent general vision, good peripheral vision, the ability to judge distance and a sense of smell in order to ensure the safety of employees and visitors as well as work in dimly lit areas. Excellent vision is also required for the safe handling of hazmat material.