|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Ceremony Information** | | | | | |
| Name: |  | | | | |
| Unit/Command Name: |  | | | | |
| Rank/Rate: |  | | | | |
| Branch of Service: | Choose an item. | | Active Duty | | Reserves |
| Ceremony Type | Reenlistment (30 Mins)  Promotion/Commissioning (30 Mins)  Promotion/Commissioning (1 Hour)  Retirement (2 Hours)  Change of Command (2 Hours)  Change of Responsibility/ Post and Relief (2 Hours)  Flag Raising (a $25 fee will be assessed for flag raising not done in conjunction with a ceremony. Please indicate Rank/Rate Name & Years of Service for the certificate. For Flag raising only please fill out the Flag Raising Request Form 2021) | | | | |
| Notes (If any): |  | | | | |
| Estimated # of Guest: |  | | | | |
|  | | | | | |
| **Desired Date** | | **Desired Time** | | | |
| 1st Choice | Click or tap to enter a date. | 1st Choice | |  | |
| 2nd Choice | Click or tap to enter a date. | 2nd Choice | |  | |
|  | | | | | |
| **Primary Point of Contact: (Ceremony Coordinator)** | | | | | |
| Name & Rank: |  | | | | |
| Work Phone: |  | | | | |
| Mobile: |  | | | | |
| Email: |  | | | | |
| **Alternate Point of Contact: (Optional)** | | | | | |
| Name & Rank: |  | | | | |
| Work Phone: |  | | | | |
| Mobile: |  | | | | |
| Email: |  | | | | |
|  | | | | | |
| If you have any questions, please email [military@ussmissouri.org](mailto:military@ussmissouri.org) or contact us by telephone at (808) 455-1600 ext. 225. *We will respond to all requests within three business days.* | | | | | |